

ARTS COUNCIL ~ WINDSOR & REGION



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MISSION STATEMENT:

Arts Council – Windsor & Region is a non-profit organization that enriches the quality of life for all by strengthening the arts and the community through leadership, education and promotion.

Minutes of the Board of Directors Meeting

April 7, 2009

Present:

*Suzanne Konyha, Utsy Hadaro, Nancy Nosanchuk, Philippa von Ziegenweidt, Omar Raza,,
Patrick Stevens, Diane Passador, Debby Grant, Michele Caldwell, Kim Elliot, Merry Ellen
Scully Mosna (MESM)*

Regrets: *Roger South, Cristina Mihălceanu, Viva Dadwal, Marylou Gelissen*

1. CALL TO ORDER

The meeting of the ACWR was called to order at 6.45 pm by Nancy Nosanchuk.

2. ACCEPTANCE OF THE MINUTES

Motion: That the February 3, 2009 minutes be approved as circulated.

Moved: Omar, Seconded: Suzanne. Passed.

Motion: That the March 3, 2009 minutes be approved as circulated.

Moved: Suzanne, Seconded: Omar Passed.

3. BUSINESS ARISING OUT OF THE MINUTES -- None

- Philippa: There was only one director who missed 3 meetings in a row (Carole). Utsy had spoken to her and her absence is due to scheduling. She has been attending ACWR functions and has been helping with proofreading the Arts Guide
- MESM: Blue skies exercise – See Strategic Planning Report
- Utsy: YAC to give info to Debby to get her started (done)
- Utsy: Contact Waddell regarding Capitol money (done, see below)
- Birdhouses: Debby to approach Scouts (done)
- By-laws: Quiz results (see By-laws report below)

4. OFFICIAL CORRESPONDENCE -- Revenue Canada, Community Arts Ontario (covered in ED Report)

5. UNFINISHED BUSINESS/NEW BUSINESS

- Executive Director's Report

Intro: Spring / Summer is right around the corner, and ACWR is geared up with a plethora of events. AITP, Arts Guide, Bird House and Garden and Garage sale are a few of the events planned this season.

Funding and Staffing: I am happy to report that the 2009/10 OAC grant has been submitted. 2007/08 saw funding at \$19,000, last year we received \$25,000 and this year we have asked for \$29,000. Results will be released in August. We are still waiting on the City of Windsor's second instalment of our grant. We will be going to council on the 27th of April, along with the AGW, Artcite and the WSO. I will email the board on the 23rd to update everyone on this process. Tokio and Nicole from the school of visual arts will be completing their internships this week. I am truly amazed at the level of talent that the University is producing. We will be hosting two more interns during the spring and summer and will be involving them in all aspects of the organization. On April 15th we will be sending out a news letter with membership renewal information and upcoming events at ACWR. Currently we have approximately 240 unpaid members. A phone campaign will follow after a suitable amount of time has passed to remind members to renew. I will need a few volunteers to work from ACWR that week. I contacted RBC in regards to Waddell, we apparently have granting authority for those funds and can use them as we see fit. One possibility is to divide them again between the six organizations or keep them in a separate account for the Capital and disburse when needed.

Programming: Our March break classes were a huge success with the kids and parents. We also added a class for "New Beginnings" an organization that works with challenged adults. Thanks to Suzanne for organizing this event. The exhibition "Practical Art" also was a big hit, organizers have already asked that we save them a spot next year. Our current exhibition "In their own words" organized by Ann Lewis for the Aids Committee of Windsor, will be on until the 19th, with an opening reception and discussion this Thursday at 6:30pm. Side note: March break received a Sat. article in the Star and many radio interviews, Practical Art received the coveted Friday arts spot on CBC news with Pat Jeflyn, and in their own Words will be highlighted this Thursday evening on CBC news.

Rotary contacted us again about showing artist at the Manor during AITP weekend. Due to our other commitments that weekend I mentioned that we could not organize the event but would be happy to put a call to artist

out on their behalf. Artist would receive 70% and Rotary 30%. Other commitments that weekend include the garage sale and art tent at AITP.

Upcoming events at ACWR include, Pat Stevens (April 19 – 26) Walkerville student show April 26 – May 3)

Fundraising: I am happy to report that the Arts Guide will be going to print next week! A final edited copy will be sent tomorrow for final revisions and then off to the printers. Thanks to Carole and Nancy for the edits. We plan on releasing the publication on May 7th or 15th, with an after work cocktail party and reception from 5 – 8pm. All writers and listed artist and organizations will be invited to attend. Again, I will put a call out to the media in hopes of generating a “buzz” also on that date the online version will be launched. ACWR launched the Bird House and Garden Party at the AGW during the green thumbs event, posters, invitations, and tickets are ready to be sent. A separate invite will be included in our mailing explaining the event. I will have packages ready for the board to start selling tickets by the end of the month.

Other Matters: I had my first meeting with the DWBIA. These monthly meetings will address such issues as safety, special events and the arts. Nancy and I also met this morning with Greg Young from TCI to discuss the city’s cultural master plan. Greg will be interviewing some 80 organizations in Windsor and Essex County and will submit a report to the city on recommendations. Nancy, Merry Ellen and I also met to discuss strategic planning for ACWR, Nancy will explain in her report. I received word this week from Revenue Canada that our charitable status is still under review. All information has been received and a wait of up to six months may take place. Any information will be passed on to the board.

Discussion: Art in the Park –ACWR will not be organizing members’ show during this time as too many other things going on. Waiting to hear back from Rotary as to whether they would like to deal directly with artists.

- President’s Report:
 - Utsy & Nancy met with Greg Young, a consultant on behalf of City of Windsor as first in series of meetings with arts organizations to establish a master plan for the arts in Windsor. Went well.
 - Nancy, Utsy & MESM met regarding strategic planning
 - Thanks to Suzanne for March Break; thanks to Utsy, Diane & Philippa for their work

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- Treasurer's Report

ACWR : Income/Expenses as of
February 28, 2009

	Jul 1/08 to Feb 28/09	Budget
INCOME		
Revenue -Art for Aids	60.00	
Revenue -Arts Guide	175.00	5,000.00
Revenue -Donations	415.00	1,000.00
Revenue -Fundraising	18,086.32	25,000.00
Revenue -Gallery Rental	1,237.66	2,800.00
Revenue -Grants	31,500.00	60,795.00
Revenue -Membership	2,910.00	7,000.00
Revenue -Other	7,757.48	7,500.00
TOTAL INCOME	62,141.46	109,095.00
EXPENSES		
Fundraising Expenses	2,442.59	4,500.00
Fundraising Program,Wrkshop Expenses	723.25	
Operating Expenses	38,648.56	72,550.00
Other Expenses	10,545.51	32,045.00
TOTAL EXPENSES	52,359.91	109,095.00
OVERALL TOTAL	9,781.55	

Motion: To establish a separate bank account for the unpaid Waddell funds Moved: Diane Seconded: MESM *Passed*

Discussion: While we wish to be conservative, no reserve will be formally built until further cash flow information is presented to the directors on paper

Action: Diane to provide cash flow statement prior to each meeting with the agenda

- Fundraising Committee Report: Flyers & tickets have been printed for the Art Schmooze on June 26th, at the Vic. Capacity is 200 people. Utsy working on final details before we can start selling.

Action: Utsy to investigate POS, credit card facilities

- Human Resources Committee Report: Nancy to chair, MESM, Suzanne, Cristina, Philippa to meet **April 20 at 10 am** regarding Utsy's performance appraisals, determine a structure for HR matters, and talk about professional development needs
- By-laws Review Committee Report: Quiz has been taken by a handful of directors. Those who have not yet taken the quiz were requested to do so.

- Strategic Planning Committee Report: MESM presented a timeline of ACWR's activities for 2008/09 year. Facilitated Strategic Planning retreat with a view to applying for a Compass grant or possible other grant applications e.g. Trillium, **tentatively Aug 22. Action: Philippa to host.** Lunch meeting to determine questions to ask membership and other strategic planning goals to be held **11.30am on Thursday April 16** at Patrick's house
- Youth Arts Council Committee Report - none
- Volunteer Committee Report - none
- Outreach Committee Report - none
- Other *ad hoc* Committee Reports - none

6. OTHER BUSINESS

- Gallery Rentals: Philippa suggested changing the starting date to provide artists the opportunity to hold an opening reception near the beginning of the rental period. Potential recommendation of 2 week rentals with reduced rate for second week. **Action: Utsy to consider this and provide feedback next month.**
- Mary Lou requested 2 month leave of absence due to scheduling difficulties.

7. ANNOUNCEMENTS Omar, Viva & Cristina will be out of town during the summer.

8. NEXT MEETING

Next meeting at 6.30pm on May 5.

9. ADJOURNMENT

Meeting was adjourned at 8.38 pm by Nancy.

Minutes submitted by: Philippa von Ziegenweidt