

ARTS COUNCIL ~ WINDSOR & REGION



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MISSION STATEMENT:

Arts Council – Windsor & Region is a non-profit organization that enriches the quality of life for all by strengthening the arts and the community through leadership, education and promotion.

Minutes of the Board of Directors Meeting March 3, 2009

Present:

Suzanne Konyha, Utsy Hadaro, Philippa von Ziegenweidt, Roger South, Debby Grant, Merry Ellen Scully Mosna (MESM), Diane Passador

Regrets: *Patrick Stevens, Nancy Nosanchuk, Viva Dadwal, Omar Raza, Mary Lou Gelissen, Michele Caldwell*

Absent: *Cristina Mihălceanu, Kim Elliot, Rick Hayes, Carole Turner*

1. CALL TO ORDER

The meeting of the ACWR was called to order at 6.47 pm on March 3 by MESM.

ACTION: Philippa to draw up attendance list for the next meeting, with a view to identifying board members who have been absent many times.

2. ACCEPTANCE OF THE MINUTES

As there was no quorum, these will be put before the Board next month.

3. BUSINESS ARISING OUT OF THE MINUTES -- None

4. UNFINISHED BUSINESS/NEW BUSINESS

Action: Philippa to circulate a committee membership list

- i. Executive Director's Report

Official Correspondence:

Halpenny Insurance renewal

Charitable Status letter confirmation

Intro: I am pleased to say that the arts guide is wrapping up this week. We are looking at an April 1st release date. All listings and advertisements are in, and the

editing begins. I would like to send a special thank you to Philippa for all of her hard work on this project. Not only has Philippa worked on the organization and calls to artists, but also came up with an on-line version of the guide. This will allow us to update and add new entries as we receive them in the future. Again thanks for all of your amazing work.

Funding and Staffing: We should be receiving our second instalment from the City of Windsor soon. I believe it will be going to council at the end of the month. Last night I attended a council meeting to support the WSO's request for a loan, I am happy to report that council passed their request. I will also be attending the next council meeting with regards to the AGW's request for additional funding and a loan. I will send the board information on the date when it is available. Revenue Canada sent notice yesterday that they have received all of our information with regards to our reinstatement of charitable status. Marne will be finishing her work with the arts guide this week and will now be working "As Needed" for the duration of her contract. Our interns Tokio and Nicole are working on distribution, membership and the Bird house project. The university will again be providing us with Interns for the summer semester. The Ontario Arts Council grant is due April 1st, I will be starting the grant next week. Finally, I will have the final quote for the guide tomorrow now that we have established a page count.

Programming: We have a great March break programme planned this year. Matt Romain and Galina Yeverovich will be conducting two workshops on the 17th and 19th of March. Morning classes are from 10-12 and afternoons run from 1-3. Ages 6 and up. There will be a charge of \$10.00 per child. The theme will involve puppet making. Matt and Galina will also have an exhibition March 9th – 21st. Because this is a somewhat specialized project, we will host the events but all proceeds will go to Matt and Galina. I feel this is a win win situation for both parties. We have had a few issues with Casino Windsor over the past four months involving damage to the works on display. I spoke to Shirley Williams, our next scheduled artist, about this and we have decided to cancel the show. Kathy Stanzak will continue her exhibition and Carol Winters will follow. I strongly feel that once the Winter's exhibition is over, ACWR will no longer provide Caesars with artists. Also of note, rentals are coming in for the fall season at a good pace.

Fundraising: ACWR has been invited again this year to participate in the Kelly Funeral Home garage sale. This will take place during the Art in the Park weekend. I have reserved the gallery for the week of June 1st – 5th for drop offs. The garage sale will take place on the 6th. This years Be – Mine show grossed \$659.20. Artist fees were \$461.44 and ACWR received \$197.76. The Bird House and Garden party has been booked for June 26th, at the Victoria Tavern. I am extremely happy to report that Iain Baxter & will be designing and donating a bird house. I will be receiving it shortly to use in advertisements and media. All profits from this sale will go directly to ACWR. Nancy met with the executive at Habitat, they have agreed to partner on the Bird house fundraiser. We will provide artist with a \$10.00 voucher to use at the re-store to decorate their bird houses, Habitat will charge us \$5.00. I am also working with the gallery shop at the AGW to provide us with bird houses that artists

can decorate. Again, were looking at \$5.00 per house. This would give the artists two options when they pay their \$10.00 fee to participate.

Other Matters: James Asher from the DWBIA asked me sit on a hospitality panel they have just organized. My area would involve the arts in the downtown, possibly festivals. More information will follow

Discussion regarding

- ▶ Ages of children for the puppet making workshop – will be 6 and up.
- ▶ Artworks that were damaged at Caesars. Utsy feels it is due to their placement. Management at the casino has taken some steps to move the art away from where people walk through, but it's still not enough to prevent damage.
- ▶ Quotes for Arts Guide. There is no contract currently and quotes are expected imminently. MESM suggested Utsy make a decision based on his best judgement.
- ▶ No extension has been requested from Trillium as Utsy still feels the guide will be completed on time.

ii. Treasurer's Report – see attachment

Discussion:

- ▶ YTD expenses currently about 10k lower than anticipated, mainly due to lower payroll costs
- ▶ Need to start building a reserve account to deal with unexpected expenses and capital outlays
- ▶ Diane to go back soon (when our charitable status is reinstated) into the books to claim GST going back 7 years
- ▶ **Notice of Motion for next month: That ACWR open a separate reserve fund bank account Proposed: Diane**
- ▶ **Action: That Utsy contact the Waddell Estate to determine what to do with the Capitol Centre & Arts Centre money that has not been distributed.**

iii. Fundraising Committee Report

Fundraising Meeting February 23, 2009

Present: Suzanne Konyha, Philippa von Ziegenweidt, Marne Noestheden, Nancy Nosanchuk, Utsy Hadaro

The focus of this meeting was the Arts Guide. It was decided that Monday, March 2 would be our deadline to wrap up artist entries. All ads have been submitted and Ida and Sophia have been deciding where to place ads and content. Because there is a lack

of entries in some categories, i.e. dance, literary arts, we decided to allocate disciplines and pursue those artists and organizations to create a more balanced representation in the guide.

A separate electronic listing has been created so that artists can check their information and make changes if necessary. The guide will continue to grow because artists and organizations not listed can still submit their information even after the hard copy has been printed.

Utsy received a quote from Cathy Heath (who used to be with Macomb Printing) that was considerably less than Macomb's original quote. The question arose whether we should honour Macomb's quote and ask if they can offer us a better deal, or go with the lower quote from Cathy, assuming we get the same quality of work, storage agreement, etc.

Suzanne Konyha
Fundraising Committee Co-Chair

- iv. Human Resources Committee Report – no report but ED review due during March. Action: MESM to send form so process has structure.
- v. By-laws Review Committee Report – no report but quiz to follow soon
Action: Committee to put that quiz to paper
- vi. Strategic Planning Committee Report – See handout below showing Compass Grant recipients. **Action: MESM to bring structural blue skies exercise to April meeting, thereafter to introduce to the community.**

Compass recipients

Results Announcement

Deadline Date: September 15, 2008

Advisors:

Bernier, Sophie, Toronto
Couillard, Geneviève, Vanier
Haughton, Andrea, Kingston
Ngoy, Body, Ottawa
Ortiz, Jude, Sault Ste. Marie
St. Bernard, Donna-Michelle, Toronto
Worthington, Susan, Toronto

Number of Applications:	35
Total Requested:	\$261,114
Number of Grants Awarded:	20

Total Recommended: \$107,450

Recipients:

Asian Arts Freedom School, Toronto, \$4,000
Cahoots Theatre Projects, Toronto, \$6,000
Canadian Film in the Schools, Toronto, \$6,500
Centre communautaire régional de London, London, \$9,500
Collective of Black Artists, Toronto, \$4,000
Documentary Organization of Canada, Toronto, \$3,000
Les Éditions du Vermillon, Ottawa, \$3,500
Great Canadian Theatre Company, Ottawa, \$3,000
Hamilton Printmakers Arts Association - The Print Studio, Hamilton,
\$6,500
Mariposa Folk Foundation, Orillia, \$5,500
Minden Hills Cultural Centre, Minden, \$4,500
New Adventures In Sound Art, Toronto, \$2,500
Niagara International Chamber Music Festival, Niagara-on-the-Lake,
\$750
Northumberland Arts Council, Cobourg, \$2,200
La Nouvelle Scène, Ottawa, \$10,000
Ontario Crafts Council, Toronto, \$7,000
Ontario Handweavers and Spinners, Burlington, \$8,000
Open Studio, Toronto, \$7,000
Opera Hamilton, Hamilton, \$10,000
Pleiades Theatre, Toronto, \$4,000

vii. Youth Arts Council Committee Report – no report. Debby to join YAC.

Action: Utsy to send her the information he has.

viii. Volunteer Committee Report – no report. Utsy to coordinate volunteer needs

ix. Outreach Committee Report—no report

5. OTHER BUSINESS -- none

6. ANNOUNCEMENTS

- Debby mentioned that Scouts Canada has birdhouse kits at \$5. **Action: She will approach them for info.**

7. NEXT MEETING

Next meeting at 6.30 pm on April 7.

8. ADJOURNMENT

Meeting was adjourned at 8.20 pm by MESM. Moved Diane

Minutes submitted by: Philippa von Ziegenweidt