

ARTS COUNCIL ~ WINDSOR & REGION



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MISSION STATEMENT:

Arts Council – Windsor & Region is a non-profit organization that enriches the quality of life for all by strengthening the arts and the community through leadership, education and promotion.

Minutes of the Board of Directors Meeting September 15, 2009

Present:

Present: *Nancy Nosanchuk, Debby Grant, Diane Passador, Suzanne Konyha, Utsy Hadaro, Philippa von Ziegenweidt, Merry Ellen Scully Mosna (MESM), Michele Caldwell, Omar Raza, Carole Turner.*

Regrets: *Kim Elliot, Cristina Mihălceanu, Mary Lou Gelissen*

CALL TO ORDER: The meeting was called to order by Nancy Nosanchuk at 6.35pm.

ACCEPTANCE OF July MINUTES

Motion: that the July minutes be accepted as circulated. **Moved:** Michele

Seconded: Omar **PASSED**

BUSINESS ARISING OUT OF THE MINUTES

- Utsy to look at ways of improving security, including multiple passwords and uncopyable keys: Cost would be \$125 + \$30 per key. Debby explained how multiple passwords would work. She pointed out that it would be expensive to replace any keys that get lost. Concern raised about posters in the window falling and setting off the alarm. **Action: Utsy to create a separate password for gallery rentals, effective immediately.**
- Philippa to send an email inviting constructive suggestions and other feedback from the Board regarding the Garden Party and Art in the Park (*done July 8th, no feedback received*). *Suzanne mentioned that she preferred the box where people could vote directly for something they liked; Jones & Co felt that each gift bag should have mentioned the name of the donor rather than mentioning them to the crowd; not all the board members brought salads/deserts.* **Philippa to send out email again**
- Utsy to follow up charitable status with Revenue Canada this week. See ED report. Still in process.

- Nancy & Utsy - Regarding the Garden Party, Nancy to send thank you letters Utsy: to recognize donors via the Arts Notes **Done**
- Utsy to invite expressions of interest for board directorship via the Fall newsletter and the Arts Notes. **To be done in the Fall**
- Philippa to email Board members to confirm whether they are attending strategic planning meeting on August 22nd (*done July 8th, no feedback received & meeting postponed to Saturday, September 26 @ 10am.*
Action: Utsy to make lunch reservation)

NEW BUSINESS: E.D. & COMMITTEE REPORTS

- Michele resigned for personal reasons. The Board wishes her well.
- Executive Director
Director's Report
September 15, 2009

Intro: Welcome back everyone; hope you all had a great summer.

Funding and Staffing: I am very pleased to announce that we have received \$25,000 in OAC funding this year. This keeps us a last year's level. Our request to Canada Council for the funding of Invert the City however has been declined due to lack of funds available at this time. We have been encouraged to apply the same project next April. We have applied again for the VIP program at The University of Windsor, two positions have been posted for gallery assistants, the program will run from October until December. I will have more information at the next meeting. Nicole Hutchinson is still available to assist us on an on-call basis, I have her class schedule and dates available to come in.

Programming: It's great to report that we have filled our 2009 gallery space and are now booking for February 2010; most of March and April are booked as well. I will reserve space for March break classes as soon as I find out exactly when it will take place this year. Our next members show will be the Holiday 09 show and sale. Dates are; December 7 – 23, with a reception possibly on the 18th. I will check with Artcite on DTL opening night. I have contacted Elizabeth Johnson at the Can Am centre in regards to having an exhibition of First Nations arts and culture at Artspeak Gallery. They are very interested in collaborating with us on this event. They are currently holding a monthly drop in for artists, the next one being tonight and will mention this to their members. Possible dates for the show are January or February 10. Possible events in addition to the exhibition include; drumming, poetry and weaving.

Fundraising: The annual Art Walkerville was a great success. The BIA's decision to hold the event over two days brought out over 1200 people into locale stores and retailers. Our members show small works was one

of the highest grossing shows with revenue at \$1,300. Of note, jewellery and textiles were the biggest draws, something to consider for next year's event. The final numbers for Artsguide have been completed; Diane will explain more in her report.

Other Matters: Due to administrative changes at Canadian Charities, our charitable status still has not been designated. I have been notified that this should be resolved by month's end. A meeting was held this morning at the AGW with Jon Linton from TCI management consultants. They have been hired by the city to provide a cultural master plan. This second meeting involved input from the visual arts community and a third will provide an overview of their findings. Work has begun on the fall / winter news letter. Items that will be included are notice of the AGM, board nomination information, membership renewals, exhibitions schedule and member shows and sales.

Respectfully Submitted,
Utsy Hadaro
ACWR

- Chair
Utsy & Nancy met during this past month to discuss planning for the AGM. Suggested an event in February to celebrate the ACWR 30th anniversary as it is after the holiday period. One idea is a community based project partnering with the Multicultural Council, e.g. "Secret Windsor" where Windsorites are invited to create images of their view, to be auctioned off. Would like to emphasize the positive in the community. Some preliminary contact has been made with MCC and they like the idea. **ACTION: MESM to look into making a reservation at Mackenzie Hall.**

Another idea is an art fair at the Armouries, though this might be too much work for our capabilities.

To be discussed further on September 26th.

- Treasurer

Income/Expense Summary		01/07/2008- 30/06/2009
	INCOME	
	Revenue -Art for Aids	120.00
	Revenue -Arts Guide	2,800.00
	Revenue -Donations	504.00
	Revenue -Fundraising	31,213.05
	Revenue -Gallery Rental	2,127.66
	Revenue -Grants	50,795.00
	Revenue -Membership	4,655.00
	Revenue -Other	4,248.98
	TOTAL INCOME	96,463.69
	EXPENSES	
	Uncategorized	0.00
	Fundraising Expenses	6,521.33
	Fundraising Program,Wrkshop Expenses	723.25
	Operating Expenses	59,948.17
	Other Expenses	34,522.58
	TOTAL EXPENSES	101,715.33
	Net Loss	-5,251.64

Account Balances - As of 30/06/2009:2

As of 30/06/2009 (in Canadian Dollars)

Account	30/06/2009 Balance
Bank Accounts	
ACWR -Bingo	2,425.43
ACWR -Bingo U.S.	0.60
ACWR -General	3,900.06
ACWR -Trillum	10.97
Artspeak -Bingo	485.44
Artspeak -Bingo U.S.	0.72
S.Capital ACWR Bingo	55.00
S.Capital Artspeak Bingo	55.00
S.Capital General	55.00
S.Capital Trillum	10.00
TOTAL Bank Accounts	6,998.22
OVERALL TOTAL	6,998.22

June year end completed. \$5k loss which was roughly in line with the past 2 years. Trillium net profit was \$281.

Action: Diane to convene finance meeting to finalize budget for next year.

MESM mentioned that an OAC Compass Grant can be applied for to help us with our strategic planning. **ACTION: Utsy & MESM to write grant proposal after the strategic planning meeting.**

- Fundraising - No report
- Human Resources – No report
- By-laws Review – No report

Action: Philippa to post copy of by-law draft to the website

- Nominations: 6 regular positions and VP will be open that we know of.
Action: Utsy to invite expressions of interest for board directorship via the Fall newsletter and the Arts Notes.
- Strategic Planning:
Action: Philippa to email Board members to confirm whether they are attending strategic planning meeting on August 22nd.
Action: to confirm AGM date at August strategic meeting.
- **Youth Arts Council** – Debby reported that turnout is disappointing. Next workshop next week. **Action: Utsy will invite people via the Arts Notes & Facebook starting this week. Debby to look at thrift stores & other sources for materials. Also to hook up with all the high school presidents on Facebook.**
- **Volunteer – no report**
- **Outreach -- no report.**

NEXT MEETING

Next meeting is the Strategic Planning meeting on September 26th. **Date for AGM to be established on September 26th. Monday is the day of the week of choice.**

ADJOURNMENT

Meeting was adjourned at 8.02 pm by Nancy. Moved: Philippa

Minutes submitted by: Philippa von Ziegenweidt

