



Nomination Form for Board of Director Position

Submission Deadline: AGM

Please return form to: Utsy Hadaro, Executive Director

Arts Council, Windsor & Region

1942 Wyandotte Street East

Tel: (519) 252 6855

NAME OF NOMINEE: _____

NOMINATOR'S NAME: _____ OR SELF NOMINATION:

OFFICER POSITION (IF APPLICABLE): _____

ADDRESS: _____

PHONE #: _____ EMAIL ADDRESS: _____

PLEASE DESCRIBE YOUR BACKGROUND INSOFAR AS IT RELATES TO YOUR INVOLVEMENT WITH THE ACWR OR OTHER ARTS ORGANIZATIONS:

WHAT EXPERTISE/INTERESTS/SKILLS ARE YOU BRINGING TO THE BOARD? PLEASE DESCRIBE:

PLEASE ADD ANY FURTHER INFORMATION THAT IS RELEVANT TO YOUR NOMINATION:

OUR BYLAWS REQUIRE THAT ALL EVERY DIRECTOR AND OFFICER OF THE CORPORATION IN EXERCISING HIS/HER POWERS AND DISCHARGING HIS/HER DUTIES SHALL ACT HONESTLY AND IN GOOD FAITH WITH A VIEW TO THE BEST INTERESTS OF THE CORPORATION AND EXERCISE THE CARE, DILIGENCE AND SKILL THAT A REASONABLY PRUDENT PERSON WOULD EXERCISE IN COMPARABLE CIRCUMSTANCES.

PLEASE REFER TO THE ATTACHED DOCUMENT, WHICH LISTS THE RESPONSIBILITIES AND EXPECTATIONS OF BOARD MEMBERS.

I HAVE READ THE ATTACHED DOCUMENT AND AM IN A POSITION TO SUPPORT THE ACWR AS DESCRIBED TO THE BEST OF MY ABILITIES.

SIGNED: _____

NOMINEE: _____

NOMINATIONS MAY BE MADE BY OTHERS OR THROUGH SELF-NOMINATION.

FINANCIAL EXPECTATIONS

A Board Member shall:

- Assist with fundraising including identifying grant and funding opportunities, seeking sponsorships for events and promoting sale of memberships and sale tickets to ACWR fundraising events;
- Attend and assist at Arts Council – Windsor & Region fundraising events;
- Actively participate in ACWR financial and budget decisions.

ADVOCACY AND PERSONAL INVOLVEMENT

A Board Member shall:

- Commit to serve on the Arts Council – Windsor & Region (ACWR) board for a minimum of two (2) years;
- Be a member of the ACWR within 10 days of the election;
- Abide by and support the decisions of the board. (In instances where a board member strongly opposes a decision of the board, that director may wish to formally register his or her opposition, but the obligation to support the decision outside the board meeting remains the same.)
- Complete any tasks or assignments accepted at board meetings or from the President at the board's request;
- Participate actively in the board meetings by asking questions to clarify issues; by expressing their views; by listening to and considering the views of others; and by taking part in decision-making;
- Prepare for meetings by reading minutes and preparatory material;
- Be aware of issues and keep up-to-date on trends in the community that might affect these issues;
- Be willing to offer a minimum of six volunteer hours per month to the ACWR;
- Attend all board meetings and RSVP by the day prior to the meeting if unable to attend (3 consecutive meetings missed may result in loss of board membership);
- Know the board's legal responsibilities and make sure they are upheld -- ACWR is an incorporated body, is a registered charity and carries Directors and Officers liability insurance;
- Keep board discussions confidential.

LEADERSHIP DEVELOPMENT

A Board Member shall:

- Actively participate on one or more committees and be willing to chair one;
- Give assistance to staff, as requested by the President and/or Executive Director, in areas where board member has expertise;
- Represent ACWR at Artspeak Gallery receptions;
- Attend orientation and educational workshops to expand their knowledge and responsibilities to ACWR;
- Be well-informed to convey and work towards fulfilling ACWR mission and strategies, policies, programs, strengths and needs;
- Bring professional and volunteer experience and affiliations to bear on your work with ACWR.